

BAPS RULES OF PROCEDURE—PROPOSAL

Title I. Mission and Activities

- Art. 1.** All meetings of the Administrative Council, the General Assembly, and the annual meeting of the association are in English.
- Art. 2.** In addition to the activities mentioned in Article 5 of the constitution, the association can deploy activities that contribute to the realisation of the mission of the association.
- Art. 3.** New proposals for activities can be formulated by the Administrative Council. These proposals are submitted to the General Assembly for approval.
- Art. 4.** Any member can also formulate proposals for new activities and direct these to the the Administrative Council. The Administrative Council will study these proposals and formulate an advise in preparation of the General Assembly.
- Art. 5.** The Administrative Council implements a procedure for the activities that are approved by the General Assembly. Once approved by the General Assembly, this procedure becomes a part of the rules of procedure.

Title II. Transition measures

- Art. 6.** Full members of the Belgische Vereniging voor Psychologie/Société Belge de Psychologie who have been a member of the society for a period of at least four years are automatically accepted as full members of the Belgian Association for Psychological Sciences. They pay the annual fee agreed for full members.
- Art. 7.** Associatie members of the Belgische Vereniging voor Psychologie/Société Belge de Psychologie are automatically accepted as affiliate members of the Belgian Association for Psychological Sciences. They pay the annual fee agreed for affiliate members.
- Art. 8.** Full members of the Belgische Vereniging voor Psychologie/Société Belge de Psychologie who have been a member of the society for less than four years have the choice either to keep their full member status or to become an associate member of BAPS. They pay the fee appropriate for the chosen membership category.
- Art. 9.** All other changes in membership status in the transition from the Belgische Vereniging voor Psychologie/Société Belge de Psychologie are decided according to the rules applicable for new members of BAPS.

Title III. Members

- Art. 10.** The Administrative Council shall develop membership application forms usable for each of the different types of membership distinguished. An application for membership will always contain at least the completed application form.
- Art. 11.** To apply for full membership, the candidate members must submit a completed membership form, together with a short curriculum vitae listing the candidates' name and address, their academic diploma's, their previous and present position, as well as a list of their scientific publications. If the candidates do not have an academic diploma of doctor in psychology or psychological sciences, the candidates shall provide a written statement on how their activity relates to psychological science.
- Art. 12.** To apply for associate membership or for affiliate membership, the candidate members must only submit a completed membership form.
- Art. 13.** Each year the Administrative Council makes a list of the members who have been in associate membership status for a period of six years. All the members on this list are proposed to be considered as full members at the next General Assembly meeting.
- Art. 14.** For all the applications for membership, the Administrative Council will make a proposal of membership acceptance or denial so that the next General Assembly meeting can decide the issue.
- Art. 15.** The membership fee for BAPS is decided by the General Assembly for each of the three types. Normally full members shall pay a higher fee than associate and affiliate members. Changes in membership fee can only be decided by the General Assembly on the basis of a proposal of the Administrative Council which is part of the agenda of the General Assembly meeting.

Title IV. Elections

- Art. 16.** At the opening of the nomination period, the Administrative Council shall nominate one candidate for the function of president and one candidate per vacant position to ensure that there are always enough candidates to fill the positions. In addition to that, as stipulated by the BAPS constitution, full members have the right to nominate candidates.
- Art. 17.** Elections will be organized only when the number of candidates exceeds the number of vacant positions in the Administrative Council. Elections are organised by ballot among the full members of the society. Whenever possible, elections take place by means of electronic ballots. Otherwise, regular mail ballots are used.

BAPS Rules of Procedure—Proposal

- Art. 18.** When the election period is closed, the election committee which is composed of the secretary and two other directors, shall count the votes each candidate has received.
- Art. 19.** The position of president is decided before any of the other candidates. The candidate with the largest number of votes is the new president. If there is a tie, a ballot will be organised at the next General Assembly meeting to settle the issue. Meanwhile, the president remains in function.
- Art. 20.** For the other vacancies in the Administrative Council, the candidates will be rank ordered on the basis of the number of votes they received. Starting with the highest ranked candidate, the election committee checks whether appointment of the candidate in the Administrative Council is in agreement with the constitution. In particular, the election committee shall check whether there are already two directors from the same university and whether acceptance of this candidate would violate the rule that no more than two thirds of the Administrative Council members belong to the same linguistic community. If neither of these two principles is violated, the candidate is added to the list of elected members. Next, the following candidate on the ranked list is considered in the same way and this continues until all the vacancies have been filled, or until all candidates on the list have been considered. If there are not enough candidates to fill the vacant positions, the General Assembly will be asked to appoint additional directors in agreement with the constitution. The General Assembly can also decide to ask the Administrative Council to fill the vacancies ad interim.

Title V. Election of the editor

- Art. 21.** Each time the position of editor becomes vacant, the Administrative Council shall seek nominations for a new editor. To that end, a call will be made to all full members of the association to submit proposals. From the moment of the call on, the full members will have one month to submit their proposals.
- Art. 22.** Each proposal must be seconded by three full members belonging to the two language communities and covering three different universities. Each proposal must carry the agreement of the nominee and must be accompanied with a scientific vitae of the nominee.
- Art. 23.** The Administrative Council shall compare candidates and their vitae and select the candidate which seems most fitting for the task of editor. In this process, the Administrative Council can invite one or more nominees for an interview. The Administrative Council informs the General Assembly about the selected candidate and motivates her choice.